Annual Quality Assurance Report (AQAR) 2014–15.

EC/62/RAR/041, dated 05–01–2013.
(Institutional Code: 11569)

S.C.I.M. GOVERNEMENT DEGREE COLLEGE
TANUKU – WEST GODAVARI DISTRICT
ANDHRA PRADESH – 534 211.

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

S C I M GOVERNMENT DEGREE COLLEGE

1.2 Address Line 1

Rastrapati Road

Address Line 2

(Opp) Polytechnic College

City/Town

TANUKU

State

Andhra Pradesh

Pin Code

534 211

Institution e-mail address

gdctanuku@gmail.com

Contact Nos.

08819 - 222272

Name of the Head of the Institution:

Dr. M. Sreenivasa Prasad

Tel. No. with STD Code:

08819 - 222272

Mobile:

09948121718

Name of the IQAC Co-ordinator:

| P. Suryanarayana Raju |

Mobile:

| 09440340014 |

IQAC e-mail address:

| **iqacgdctanuku@gmail.com** |

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

| EC/62/RAR/041, dated 05-01-2013. (Institutional Code: **11569)** |

1.4 **NAAC Executive Committee No. & Date:**
   (For Example EC/32/A&A/143 dated 3-5-2004.
   This EC no. is available in the right corner- bottom
   of your institution's Accreditation Certificate)

| EC/62/RAR/041, dated 05-01-2013. |

1.5 Website address:

| scimgdc.org |

Web-link of the AQAR:

| www. scimgdc.org /AQAR 2014-15 |

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B^{+}	Score 76.15	2005	28-02-2005 to 27-02-2010.
2	2nd Cycle	B	2.62	2012	05-01-2013 to 04-01-2018.

1.7 Date of Establishment of IQAC: DD/MM/YYYY

| 04/03/2005 |

1.8 AQAR for the year *(for example 2010-11)*

| 2014-15. |

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and
   Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i. AQAR - 2013-14, submitted to NAAC on 27/09/2014   - (DD/MM/YYYY)
  ii. AQAR - 2012-13, submitted to NAAC on 23/09/2013   - (DD/MM/YYYY)
  iii. AQAR_____ _____ (DD/MM/YYYY)
  iv. AQAR_____ _____ (DD/MM/YYYY)

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ✓   No ☐

Constituent College   Yes   No ☐   ☐

Autonomous college of UGC   Yes ☐   No ✓

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men ☐   Women ☐

                Urban ☐   Rural ✓   Tribal ☐

Financial Status   Grant-in-aid ✓   UGC 2(f) ✓   UGC 12B ✓

                Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.11 Type of Faculty/Programme

       Arts ✓   Science ✓   Commerce ✓   Law -   PEI (Phys Edu.) -

     TEI (Edu) -   Engineering -   Health Science -   Management -

Others   (Specify)   .   -

1.12 Name of the Affiliating University *(for the Colleges)*   Adikavi Nannaya University Rajahmundry

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

   Autonomy by State/Central Govt. / University   --

   University with Potential for Excellence   --   UGC-CPE   ---

   DST Star Scheme   --   UGC-CE   --

   UGC-Special Assistance Programme   ---   DST-FIST   ---

   UGC-Innovative PG programmes   ---   Any other (*Specify*)   ---

   UGC-COP Programmes   ---

2. IQAC Composition and Activities

2.1 No. of Teachers | 07

2.2 No. of Administrative/Technical staff | 03

2.3 No. of students | 03

2.4 No. of Management representatives | 01

2.5 No. of Alumni | 02

2.6 No. of any other stakeholder and community representatives | 01

2.7 No. of Employers/ Industrialists | -

2.8 No. of other External Experts | 01

2.9 Total No. of members | **20 = 18 + Coordinator + Principal as Chairman**

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. | 10   Faculty | 02

Non-Teaching Staff Students | 02   Alumni | -   Others | 06

2.12 Has IQAC received any funding from UGC during the year?   Yes | ✓   No |

If yes, mention the amount | 3,00,000/- in March, 2014.

2.13 Seminars and Conferences (only quality related)
   (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. | **03**   International | -   National | -   State | **03 ***   Institution Level | -

(ii) Themes

> *** Regional Level**
> **1. IQAP-2014, Workshop on Institutional Quality Assurance Parameters – Role of IQAC on 19-09-2014 at St. Theresa's College, Eluru.**
> **2. Seminar on Institutional Quality Development – Role of Governance, Leadership and Faculty on 03-03-2015 at SKSD Women's College, Tanuku.**
> **3. District Level Student's Conference on the "Predictions and Projections of students on the Quality in Higher Education" on 20-01-2015 in this college.**

2.14 Significant Activities and contributions made by IQAC

1. Two Days Workshop and Training Programme for Faculty on ICT based Teaching Skills and preparation of PPT's.
2. Popularizing Clay Ganesh Idols for protecting the Environment.
3. Strengthening of Film Club activities with establishment of 2nd film club-SUCHITRA.
4. Swachcha College following the programme of Swachcha Bharath.
5. Motor Vehicle Free Day on the Last Working Day of Every Month.
6. Faculty Forums for the Exchange of Ideas/Educational Praxis.
7. Presentation of saplings in the place of bouquets.
8. Main role in the establishment of DQAC and took the lead role for the year 2014-15.
9. Establishment of Best Student Awards for Seven courses in UG by IQAC
10. Placement ambassadors to strengthen the career guidance & opportunities.
11. Saturday-notified as Activity Day.
12. Blood donation in a big way with a camp and at the time of need to the public.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality
Enhancement and the outcome achieved by the end of the year *

Sl. No.	Proposed Activity/Action	Report of Achievement /Status of the Proposal
1	To conduct at least two meetings in this year with each group of stakeholder for the interaction to set the quality parameters for the all round development of the college.	Yes, 2 IQAC meetings were conducted with each stakeholder for the better achievements of quality education.
2	To take the feedback from all stakeholders as taken in the last academic year and also people from Industry. IQAC has to maintain timely interaction with all to explain the current developments in the college.	Feedback has been taken from all the stakeholders with a constant interaction with them. Industry has to be included from 2015-16.
3	To conduct the academic audit and office audit twice in the year with teaching staff possessing minimum 10 years of experience as Lecturer and Office Supdt., and Senior Assistants and also with the people from other institutions in case of office.	Yes, two internal academic audits were conducted on 27-10-2014 and 28-01-2015.
4	To conduct at least 3 meetings with teaching staff in the year to exchange views and to guide each other for the overall development of the college.	Conducted Two meetings with the staff on 1-08-2014 and 19-01-2015.
5	To conduct at least two meetings with coordinators of all college level committees to discuss the benchmarks and best practices related to the respective committees.	Meeting with Academic coordinator on 21-11-2014 and 01-01-2015 Meeting with NSS and Physical Education In charges on 08-10-2014. Discussed to sustain all the best practices initiated in this year with involvement of the students
6	To conduct at least two meetings with the in charge of Library and information centre to make the library as the best resource in all dimensions.	Meeting with Library In charge on 30-09-2014 Various points of direction are discussed with the in charge to make the Library as a powerful source for all the learners.
7	To conduct at least two meetings with the in charge of Physical Education to set its goals and activities so as to excel in different events and competitions.	Conducted a meeting with the In charge of the Physical Education 08-10-2014 to discuss the action plans of the department to bring out the best human resource and train them to excel in different games and sports on different platforms.
8	To unify the Career Guidance and Counselling cell & JKC and to set its goals and objectives for good results with at least two meetings in this year.	Career guidance and JKC are unified and a single person was appointed as the in charge and many programmes were conducted whose outcome is very good. About 40 students are selected in private organizations.
9	To assign the responsibility of preparation of AQAR for 2013-14 to the coordinator with a time bound for its approval and submission to NAAC, latest by 31st August.	AQAR is prepared well in advance and forwarded to all the staff for their suggestions and then kept before the CPDC for its approval and then it was submitted to the NAAC on27-09-2014.

10	To strengthen the activities of the IQAC with National/State Level Seminar and workshops on different quality parameters and benchmarks.	The IQAC of this college individually and jointly organized the following significant programmes for this academic year 1. IQAP-2014, Workshop on Institutional Quality assurance Parameters – role of IQAC on 19-09-2014 at St. Theresa's (A)College, Eluru. 2. Seminar on Institutional Quality Development – role of Governance, Leadership and Faculty on 03-03-2015 at SKSD women's College, Tanuku. 3. District Level Student's Conference on the "Predictions and Projections of students on the Quality in Higher Education" on 20-01-2015 in this college.
11	To instruct the Depts. / individuals / committees by the Principal to forward the invitation and information related to the activities and programmes organized by them to the IQAC coordinator.	The action of the different people in this regard is satisfactory during this academic year.
12	To discuss to enhance the academic atmosphere in the college in the monthly staff meetings for good results and outcome and to obtain more no. of MOU's and Academic Linkages. Resolved to conduct HVPE class for the staff members (both teaching and non-teaching) in a time bound period and extend this program to the society with the help of NGO's.	In the IQAC general Staff meetings all the departments and individuals are advised to obtain MOU's and Linkages. HVPE training was given for the lecturers in the district as per the Schedule of the CCE-Hyderabad but could not organize it for the public.
13	To conduct at least two meetings with NSS coordinators to discuss the benchmarks and best practices to fulfil the social responsibility of the institution.	Conducted Meeting with NSS Officers on 08-10-2014 and discussed action plan for this year. Many suggestions are proposed to them for their best contribution to society
14	To monitor and address the timely needs of the students related to the Scholarships, Buss/Train passes, Library and Sports with a proactive committee attached to Welfare Scholarships Committee. Resolved to provide the drinking water facility at girl's waiting room and constitute a monitoring committee for its maintenance.	All the student scholarships and other daily needs and facilities are monitored by the "Welfare Scholarships and Other Student Support Schemes Committee" with timely get together with the students.
15	To assign the responsibility of preparation of the proposals for the utilization of UGC grant to the IQAC coordinator as per the guidelines.	The coordinator of the IQAC prepared and submitted the proposals for the utilization as per the norms of the UGC and same is sent to the approval of the College Level committee.

Attach the Academic Calendar of the year as Annexure. (Annexure – I, Page Nos. 27, 28 & 29)

2.15 Whether the AQAR was placed in statutory body?   Yes ✓   No ☐

Management ☐   Syndicate ☐   Any other body ✓ CPDC

Provide the details of the action taken

> The CPDC examined the AQAR thoroughly and recommended to the IQAC to submit it to NAAC

Part – B

Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	02	-
UG	08	-	03	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	01	01	02	-
Others	-	-	-	-
Total	10	01	07	-

Interdisciplinary	08	-	03	-
Innovative	-	-	-	-

1.2   (i) Flexibility of the Curriculum: (CBCS/Core/Elective option / Open options)

Core System

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	-
Annual	08

1.3 Feedback from stakeholders*

Alumni ✓ Parents ✓ Employers - Students ✓

(On all aspects)

Mode of feedback : Online - Manual ✓ Co-operating schools (for PEI) -

Please provide an analysis of the feedback in the Annexure
(Annexure – II,   Page Nos. 30, 31, 32, 33, 34, 35, & 36)

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The University for which the College is affiliated has been revising the curriculum with major Changes to UG Programmes starting from 2012-13 to 2014-15.

1. Change of Syllabus.
2. Change in the Evaluation Process
3. New Question Paper Pattern.

I. Change of Syllabus.

➢ Revised and Update the syllabus for I Year Graduate Students form 2013-14 and II year students from 2014-15 Academic Year.
➢ The same process of revision will take place for III Year from the academic year 2015-16.
➢ The Syllabus of all the subjects in the UG programmes is changed including Languages.
➢ The entire syllabus in each subject is regrouped into EIGHT chapters.
➢ The syllabus in each subject is designed by experts in the concerned subjects.
➢ The syllabus in each subject is designed by maintaining well qualitative of curriculum so that it is up to the standards of the national competition.
➢ The syllabus is well designed with BOS for each subject well in advance and good continuity is maintained from the lower stage (Higher Secondary) to the Higher Stage (P G Level)

II. Change in the Evaluation Process

➢ Evaluation process is changed and implemented for I Year from the Academic year 2013-14 and for II year from the Academic year 2014-15.
➢ The same process of evaluation will take place for III Year from the academic year 2015-16.
➢ Internal Assessment Process is introduced in the evaluation system
➢ There are TWO Internal Examinations to be conducted for each academic year for 20 marks
➢ The average of two tests will be taken as the internal assessment marks obtained by the student in each subject.
➢ The Formula for evaluation is

Marks for Year End Examinations   = 80
Marks internal assessment   = 20
Total Marks of evaluation   = 100

➢ The institution has to conduct its internal assessment examinations with its mechanism including Paper setting, evaluation and conduct of examinations.

III. New Question Paper Model.

➢ There are TWO sections in the question paper of all group subjects.
➢ "Section – A" contains FOUR main answer questions.
➢ "Section – B" contains EIGHT short answer questions.
➢ Main answer questions are 15 marks questions with internal choice.
➢ Short answer questions are 05 marks questions with free choice.
➢ Student has to answer any FOUR from EIGHT short answer questions.
➢ Numerical Problems are included in the both sections of questions for relevant subjects.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1   Total No. of

       Permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
38				38

2.2 No. of permanent faculty with Ph.D.

03

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
						-	15	-	15

2.4 No. of Guest and Visiting faculty and Temporary faculty

02		-		04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	08	27	01
Presented papers	03	26	01
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Teaching – Learning is taking place through Peer learning, Group discussion, Review of student seminars and Field work.

2.7   Total No. of actual teaching days
      during this academic year

203

2.8   Examination / Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

> New model question papers were introduced and Internal Evaluation for 20% of marks

2.9   No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

05	05	05

2.10 Average percentage of attendance of students

85

2.11 Course/Programme wise
   distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
III B.A.	12		17	17	41	75
III B.Sc.	50		12	16	14	42
III B.Com.	68		06	38	21	65

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

   IQAC has conducted awareness programs for student centric teaching-learning activity and is monitoring it during Departmental visits as part of academic audit and evaluation is done by the feedback obtained from the stakeholders.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	11
UGC – Faculty Improvement Programme	-
HRD programmes	03
Orientation programmes	05
Faculty exchange programme	02
Staff training conducted by the university	01
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others: District Resource centre	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	13	01	nil
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Staff members are encouraged to participate in State level/National level seminars and present papers by disseminating information about them. Newly recruited Lecturers are guided to apply to UGC for MRPs and 6 of them are granted. Student project works are supervised diligently and students are encouraged to do field work and go on study tours and Industrial visits.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	06	-	-
Outlay in Rs. Lakhs	-	12.95	-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	05	-	-
e-Journals	-	-	-
Conference proceedings	03	25	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2	UGC	12.95	12.95
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i)   With ISBN No.   [-]   Chapters in Edited Books   [-]

ii) Without ISBN No.   [-]

3.8 No. of University Departments receiving funds from

UGC-SAP   [-]   CAS   [--]   DST-FIST   [-]

DPE   [-]   DBT Scheme/funds   [-]

3.9 For colleges   Autonomy   [-]   CPE   [-]   DBT Star Scheme   [-]

INSPIRE   [-]   CE   [-]   Any Other (specify)   [-]

3.10 Revenue generated through consultancy

Informal consultancy is offered and accessed by the IQAC and individual Faculty

3.11 No. of conferences

Organized by the

Institution

Level	International	National	State	University	College
Number	-	-	-	03	04
Sponsoring agencies	-	Local	Local	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons   [05]

3.13 No. of collaborations   International   [-]   National   [-]   Any other   [-]

3.14 No. of linkages created during this year   [01]

3.15 Total budget for research for current year in lakhs :

From funding agency   [12.95 lakhs]   From Management of University/College   [-]

Total   [12.95 lakhs]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17   No. of research awards/ recognitions received by faculty and research fellows
of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution | - |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | - | SRF | - | Project Fellows | - | Any other | - |

3.21 No. of students Participated in NSS events:

University level | 05 | State level | - |

National level | - | International level | - |

3.22 No. of students participated in NCC events:

University level | - | State level | - |

National level | - | International level | - |

3.23 No. of Awards won in NSS:

University level | - | State level | - |

National level | - | International level | - |

3.24 No. of Awards won in NCC:

University level | - | State level | - |

National level | - | International level | - |

3.25 No. of Extension activities organized

University forum | - | College forum | 10 |

NCC | - | NSS | 05 | Any other | 05 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
1. Campaign on the usage of small size Clay Idols for performing Ganesh pooja and immersion to prevent Water pollution and Environmental pollution.
2. Maintenance of plastic free campus and surrounding habitats.
3. Blood Donation Camps, Blood donation to the patients of economically weaker sections at any time of requirement.
4. Rallies and Door to Door Awareness campaigns with Pamphlets on all Health and Hygiene issues, Pollution Control, Significant Days.
5. Swachcha Bharat Extension activities and Swachcha College.
6. Lead India 2020 programme and plantation of trees and awareness on plantation.
7. Awareness on Education for all, Education for girls, Prevention of Drop outs.
8. Participation of society in Aadhar Enrolment, Voter Enrolment and Voting Right.
9. Awareness on all the programmes launched by the Central Govt., State Govt., and other NGO Organizations.
10. Help extended to the Students at Blind School by the NSS Students.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12 acres	-	-	12 acres
Class rooms	16			16
Laboratories	12	-	-	12
Seminar Halls	01			01
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	10	22		32
Others	-	-	-	-

4.2 Computerization of administration and library

> Library automation is under proposal.
> Automation of Office Administration is partially completed.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	11,175	12,81,253	1473	2,22,694	12,648	15,03,947
Reference Books	15,304	26,79,497	-	-	15,304	26,79,497
e-Books	1613	DELNET	-	-	1613	DELNET
Journals	60	1,50,353	-	-	43	1,00,859
e-Journals	36,940	DELNET	-	-	36,940	DELNET
Digital Database	DELNET	16,500	-	-	DELNET	16,500
CD & Video	28,234	DELNET	-	-	28,234	DELNET
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others (LCD's)
Existing	26	01	01	-	01	02	15	01
Added	20	-	-	-	-	-	-	04
Total	46	01	01	-	01	02	15	05

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

1. A 2 days Skill oriented training programme on Power Point Preparation and ICT enabled teaching was conducted for the benefit of all teachers.
2. Internet facility is provided in the library to the accessibility of the students.
3. Internet Facility and net browsing techniques are taught in the JK C.
4. JKC organised a Three Months Certificate Programme on DTP, MS Office and Photoshop for Students and Teachers.

4.6 Amount spent on maintenance in lakhs :

i) ICT	-
ii) Campus Infrastructure and facilities	1.40
iii) Equipments	-
iv) Others	0.838
Total :	2.238

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- IQAC body has advised all departments to display brochures of opportunities higher education, Job opportunities and information about Seminars/Workshops/Conferences taking place on different themes in various colleges on their departmental notice boards whenever information came in and asked to monitor and guide the students to participate in the said programmes

- IQAC cell monitored this activity and when student interaction was organized it brought to the notice of the students about the resources available in Library, Programmes available in JKC , Scholarships available from various sources and about film clubs activities.

- All the students are guided to approach the Grievance Redressal cell for the issues faced by them in the campus to obtain fruitful solutions.

- Girl students are encouraged to approach Women Empowerment Cell for any of their problems including any act of ragging.

- IQAC continuously interacts with the administrative staff to provide the best support to the students about online scholarship applications, bus passes, train passes and all other needs of the students by upholding 'Student-First' - concept.

- Women Empowerment Cell is strengthened to provide awareness on Health problems, Gender related problems, Opportunities with external experts in the respective fields.

5.2 Efforts made by the institution for tracking the progression

- All Teacher Counsellors are in contact with their Wards and keeping a record of their vertical progression and persons joining services.
- The Ward counsellors are constantly monitoring their further progress by keeping in touch with them through their Mobiles/mail ID's.
- IQAC and College mails are readily available through which the alumni can update their profile.
- Face Book is also a source of such progression tracking.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
600	10	-	-

(b) No. of students outside the state | - |

(c) No. of international students | - |

Men

No	%
424	69.5

Women

No	%
186	30.5

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
149	172	09	249	11	590	140	188	08	274	03	610

Demand ratio   1:1   Dropout %   0.048

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Coaching to Common Entrance Exams. for Higher Education by Individual Depts.
2. Coaching classes are organized for students to take up Common Entrance Tests (CET)
3. Short term coaching programmes in soft skills for placements.
4. English communicative skills

No. of students beneficiaries | **09** |

5.5 No. of students qualified in these examinations

NET | - | SET/SLET | - | GATE | - | CAT | - |

IAS/IPS etc | - | State PSC | - | UPSC | - | Others | - |

5.6 Details of student counselling and career guidance

- Coaching classes are also organized for recruitment into Govt. Services, Bank examinations and other private organization.
- JKC training and coaching for career guidance and competitive Exams.
- Career Guidance class with Manager, Indian bank, Tanuku.
- Career guidance & Opportunities with special lecture by Uma Devi, SI Central Excise.
- Personality development class with Swamiji from Ramakrishna Mission-Hyderabad.

No. of students benefitted | **41** |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	85	41	-

5.8 Details of gender sensitization programmes

✓ With the help of Women Empowerment Cell, programmes were organized on Women's Rights, Women's Equality, Empowerment of women, Role of Women in society, Role of Women in Nation Building and Sensitization about the opposite gender.
✓ Gender sensitization classes are organized by every teacher counsellor to respect both genders, especially,　women to support women's education, which is the prime need to build a healthy and prosperous society.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 36 | National level | - | International level | -

No. of students participated in cultural events

State/ University level | 28 | National level | - | International level | -

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 02 | National level | - | International level | -

Cultural: State/ University level | 04 | National level | - | International level | -

5.10 Scholarships and Financial Support

	Number of students	Amount Rs.
Financial support from institution	-	-
Financial support from government	378	7,33,579/-
Financial support from other sources ***	12	33,000/-
Number of students who received International/ National recognitions	-	-

(*** Ashraya Educational Trust, Rajahmundry & Manavatha, Tanuku)

5.11   Student organised / initiatives

Fairs   : State/ University level | 01 | National level | - | International level | -

Exhibition : State/ University level | - | National level | - | International level | -

5.12   No. of social initiatives undertaken by the students | 04

5.13   Major grievances of students (if any) redressed:
1. Scholarships online process- related troubles faced by the students.
2. Proper maintenance of toilets and running water.
3. Protected drinking water facility at identified areas.
4. Enhancement of facilities in the girls' waiting room.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

1. To impart value-added quality education.
2. To transform the students of rural economically back ground SC, ST, BC sections into strong and capable citizens by bringing out the hidden talents in them.
3. To train the students in optimal utilization of modern technology.
4. To create the gender and caste identity consciousness among students.
5. To allow innate skills of the students to blossom.
6. To make students responsible citizens, who strive for national development and people's welfare.
7. To create a sense of righteousness by growing universal human values in students.
8. To make an earnest attempt to increase love towards language and expressions by eloping Communicational skills.
9. To encourage the students to play their individual and common role in conserving environment.
10. To infuse self-confidence among women students and to strive for their empowerment by making them inclusive.

MISSION

1. To implement the curriculum introduced by Andhra University/Adikavi Nannaya University and make suggestions for improvement.
2. To introduce courses that facilitate jobs not only at local and National level, but also at the International Level.
3. To introduce modern techniques, while following the conventional methods of Teaching-Learning
4. To conduct various activities to bring out the hidden talents of the students.
5. To organise guest-lectures and seminars by the experts to broaden the student's curricular and intellectual arena.
6. To make the student witness an egalitarian society by involving all the sections of the students in all the activities.
7. To encourage students to utilize modern technology - optimally.
8. To conduct training classes to the students and faculty for using new technology.
9. To improve physical and mental strengths of students by conducting sports, games and NSS activities.
10. To celebrate days of National and regional importance to ignite a sense of reverence among the students towards Nation.
11. To maintain intimate relationship with students by solving their academic and personal problems through ward system.

6.2 Does the Institution has a management Information System

> Partial Management Information System is functioning at present in the
> 1. Student's Scholarships section.
> 2. Treasury Bills section.
> 3. Student Admissions process.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> The institution had adopted the revised university curriculum with internal and external examinations. Two internal examinations are conducted with objective type questions. Faculty members are sensitized through IQAC about the curriculum goals (intended student development outcomes of intended results) and strengthening the conceptual teaching. They also see to it a developmental sequence to form a coherent curriculum.

6.3.2 Teaching and Learning

> Young teachers are encouraged by the college to attend orientation programmes conducted by Academic Staff Colleges where they learn about the importance of Teacher training, orientation, feedback, warming up the climate for learning. These orientation programmes also provide perspective on how faculty should approach their professional development. All the staff members are encouraged to attend Refresher Courses by Academic Staff Colleges and to participate and present papers in International/National/State level Seminars/Workshops/symposiums.

6.3.3 Examination and Evaluation

> Teachers are encouraged to assess the students continuously. This is done in two ways.
> 1. Formative assessment i.e., during the topic is taught through class room assessment. Multiple choice questions, short answer questions, debates and group discussions.
> 2. Summative assessment i.e., at the end of the Unit. The student knowledge and skills about the topic is tested through SAQ's. Long answer questions and projects. This kind of assessment also gives the student's capacity of memory retention, knowledge consolidation. The good test takers are rewarded.
> ✓ The senior teachers contribute to the question paper setting of Universities, Autonomous colleges and all teachers participate in the valuation process.
> ✓ The evaluated answer papers are discussed before the respective students so that they can rectify their mistakes.
> ✓ Feedback sessions are held for clarification of doubts.

6.3.4 Research and Development

> - The college encourages staff and students to engage in research activities. Faculty are guided to approach UGC for financial assistance and 6 ongoing Minor Research Projects were registered by the college in this year.
> - Students are also made part of this activity for collecting data and analysis of it.
> - Research attitude is inculcated in the students with a good no. of Student project works by each department attached with the faculty.

6.3.5   Library, ICT and physical infrastructure / instrumentation

Library's contribution to the learning and development of further education of students and staff are realized. Various book exhibitions were organized in the library on several occasions bringing a range of books to their fold. Several text books, reference books were added and Journals were subscribed with the grants from UGC. Access to a good numbers of Journals is gained through DELNET membership and college is also planning to subscribe to N-LIST programme(offered by Inflibnet). Library is also contributing for the training of staff to acquire skills in ICT applications in education, Key skills development, resource based learning and teaching information skills with the association of IQAC, Departments of Computer Science and English. We are in the process acquiring a number of computers with UGC assistance with which we are going to establish a Net Resource Centre for staff and students. An exclusive common computer centre with internet is under the process of development.

6.3.6   Human Resource Management

The college is also serving as a District Resource Centre (DRC) and the Principal is the Chairman of DRC. He is playing a pivotal role in sharing the human resources both Teaching and Non-teaching staff among the Government and Government Aided colleges of the District.

On the DRC platform several training programmes like computer Skills, Human Values and Professional Ethics and Guest Lectures by Eminent people were organized on the District Faculty Forum Platform (a chapter of DRC)

Faculty training programme and faculty forms are organized to enhance the teaching skills of the faculty.

6.3.7   Faculty and Staff recruitment

Permanent Lecturers are recruited by Public Service Commission with NET/M.Phil/Ph.D qualifications.

The guest and contact lecturers who show satisfactory performance are given teaching assignments in the next academic year. Those contract lecturers whose students pass percentage is less than 40 are not continued as per the government policy.

6.3.8   Industry Interaction / Collaboration

Industry interaction is achieved through industrial visits where students can see the latest technological advancements. Collaboration with the industries is formed with MOU's and Linkages. Because of this students are infused with fresh ideas. The exposure gives them 'hand-on' experience, much needed for placement opportunities.

6.3.9   Admission of Students

Admissions of the students are done strictly on the basis of merit duly following the reservation policy of Government.

University Admission schedule is strictly followed by the institution.

6.4. Welfare schemes for

Teaching	Faculty Development Programme to acquire higher qualifications.
Non teaching	Timely refresher training and guidance by experts.
Students	Financial assistance and Psychological Counselling.

6.5 Total corpus fund generated

Rs. 97,990/-   (CPDC)

6.6 Whether annual financial audit has been done   Yes ✓   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CCE AP Academic Audit Committee	Yes	IQAC Academic Audit Committee
Administrative	Yes	CCE AP Academic Audit Committee	Yes	IQAC Administrative Audit Committee

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes ✓ No ☐

For PG Programmes   Yes ✓ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The affiliating University has introduced the concept of the Internal Evaluation @ 20% of marks from the academic year 2013-14.
- The college has conducted TWO internal examinations in the two terms of the year and the average of the two has been taken as internal evaluation Marks.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The college has applied for Autonomy and is waiting for the visit of the UGC team. The affiliating University is encouraging promising colleges to apply for Autonomy and the College Development Council (CD C) of the University is readily forwarding the applications of willing colleges.

6.11 Activities and support from the Alumni Association

> Alumni Association met twice this year and they have elected a new working committee. The working committee has unveiled grand plans for college development which are yet to take shape. Meanwhile they have contributed in a small way to College garden development,
> greenery in the college campus and in awareness campaigns of National importance.

6.12 Activities and support from the Parent – Teacher Association

> Parent-Teacher Association is playing an active role in maintaining campus discipline

6.13 Development programmes for support staff

> - Training programs on MS-office, office automation and laboratory maintenance were organised for the benefit of support staff.
> - They are also participating in the Human Values and Professional Ethics training programme conducted by the college at the District Level.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> At the begining of the academic year it was resolved that the campus and its neighbourhood would be made plastic free.
>
> An Eco Club was formed with students and staff as members. The campus was divided into several zones and each staff member and his/her group of students are assigned with the task of keeping the segment plastic free.
>
> Students and staff pick up the plastic bags, pouches, bottles every Saturday and the campus becomes much cleaner and greener. Because of this activity the students became environmentally conscious and refrain from throwing biscuit and chocolate wrappers in the campus and students are progressively getting used to less or no plastic.
>
> Plantation has been continued to increase greenery in the campus which reduces the temperature.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> - The college campus is made plastic free zone.
> - Herbal medicinal plants are grown in the college gardens and awareness is created about their use.
> - A vibrant Faculty Forum is functioning in which every college teacher presents a lecture fortnightly on a chosen topic for the benefit of staff and students.
> - The last working day of every month is declared as motor vehicle free day for protecting the environment.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. District Quality Assurance Cell (DQAC) was launched with the support of DRC, West Godavari District and IQAC of this college took the lead role to represent the views of common forum.
2. Organized three Regional and University level Programmes (Seminar, Work shop, and Student's Conference) on Quality education.
3. Feedback from all stakeholders is taken and from the people of industry is not yet and same will be done in the next year.
4. Academic and Administrative Audit are done and Environmental awareness is created in many dimensions but no the Environmental audit.
5. A good no. of meetings are conducted with different committees in the colleges and good no. of best practices are initiated in this year.
6. Special attention is made on the Games and Sports and some focused training classes are conducted by the PD and good efforts are made by the students in all types of competitions.
7. Career Guidance and Counselling cell and JKC coordinated by a single person and all the activities are unified as a single agenda. Good no. of placements (41)are achieved in this year.
8. Monthly staff meetings are regularly arranged where discussions and deliberations enhance / strengthen the academic atmosphere and the pass percentage.
9. MOU's and Consultancy services has to be increased.
10. Value education programme is organised in the campus for District Level Lecturers and it has to be extended to society at large.
11. NSS activities are satisfactory with the participation of the volunteers in awareness programmes and Extension activities.
12. Student needs are addressed in an elegant manner related to their scholarships, facilities, curricular and Co- curricular needs and financial support to poor students.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- A green plastic free campus is maintained with extensive plantation which records 2-3 ^{0}C less ambient temperature than the town due to its green canopy.

- Saplings are presented to the guests in the functions to instil consciousness about environment and prevention of pollution and protection of green cover.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Extensive plantation and development of a green canopy in the college campus
- College is made plastic free by the efforts of Eco-club and awareness campaigns
- Raising a Herbal Medicinal garden
- Awareness on the usage of small clay Vinyaka Idols to prevent water pollution
- Staff and Students observe the last day of month as motor vehicle free day and they attend the college by Bicycles or by walk on that day.
- Swachcha Bharath programme followed by Swachcha College.
- Usage of saplings in all functions.
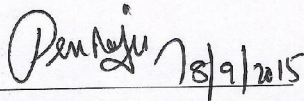
7.5 Whether environmental audit was conducted?   Yes [ ]   No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

IQAC SWOT Analysis for 2014–15.

Strengths and Weaknesses Internal to Organisation

Strengths	Weaknesses
• Dedicated and Qualified Staff with work culture and Professional discipline • Disciplined and well-tuned students • Work minded office and supporting staff. • Optimum Utilisation of physical structures, adding required new infrastructure. • Transparent administration through committees. • Adequate space for further development • Aim for all round development with the collective efforts of all the stakeholders • Mobilization of public and alumni for support. • Rich and chequered past experience of more than 4 decades • Governance, based on collective decision making through CPDC/IQAC/ Staff Council / Committees/ Activity Clubs/ Quality Circles/ Staff and Student Associations. • IQAC playing catalytic role for quality improvement in all spheres of activity. • Counselling for positive personality development by the faculty.	• Insufficient length of continuity of Staff due to State transfer policy • Dilapidated Buildings • Insecure old physical structures • Insufficient class rooms/ Laboratories space • Absence of Seminar Halls, Staff Rooms, Auditorium • Inadequate administrative and supporting staff • Inadequate teaching faculty • Inadequate external grievance redressal mechanisms. • Lack of sufficient sports and games infrastructure facilities

Opportunities and Threats External to Organisation

Opportunities	Threats
• Inputs from the MHRD & New State Govt. Initiatives • Funding from UGC - XII Plan schemes and RUSA. • Expected conferment of the Autonomy to the college and possible CPE status. • New Government policy of strengthening HE • Demographic dividend (maximum number of population between the age group of 15-34/40 years) seeking higher education. • National Level Educational Institutions in the new state – new impetus. • Contemporary focus/discussion on gender/ caste/ differently-abled / minorities/ human rights /Physical Environment. • Excitement in the youth for the reconstruction and development of new state. • Healthy Competition. • Plethora of learning resources (Internet, Encyclopaedias, open source ware) • New Agendas/ New Mandates/ New Challenges/New Educational practices for development. • Examination reforms introduced by affiliating university - scope for continuous, comprehensive internal evaluation.	• Private Institutions and their propaganda methods. • Global Scenario impacting Educational Sector. • Mushrooming Corporate Colleges • Declining enrolment in public funded State Government Colleges. • Unplanned academic growth through private sector. • Divorce between stated goals and real-time practices. • Quantity taking-over of quality and excellence. • Increasing evidences of gender discrimination. • Declining and discouraging sex ratios between men and women. • No viable linkages among the three sectors of Primary Education, Secondary Education and Higher Education. • Carving of new state, resources crunch, funding difficulties by the Government.

8. Plans of institution for next year

1. To extend the DQAC activities to actualize the sharing of resources among the colleges in the West Godavari District.
2. To organise student centric programmes on the role of students for quality education.
3. To organise student centric Seminars/Workshops/Conferences/Quiz programmes on various occasions to impart and disseminate knowledge among the students in the subject and issues related to the mankind and global issues of attention.
4. To launch more awareness programmes related to society, environment and civic engagement.
5. To organise more Field Trips and Industrial Tours to give consistent interaction with the Industry.
6. To organize Peer Teaching, Student Mentor system and Student Quality Circles.
7. To strengthen the Library with more no. of Books, Journals, Periodicals, e – learning resources.
8. To strengthen the physical Education Dept. with Experts from neighbouring colleges for various games and sports so that the students are up to the mark of standards for State Level and National Level events.
9. To extend the NSS activities to the University, State and National Level events and programmes so that the volunteers can learn more from students of other regions and to imbibe the culture of social service and social responsibility.
10. To increase the activities and programmes of JKC and Career Guidance to benefit more number of the students.
11. To observe more best practices and more no. of Eco Friendly practices with healthy atmosphere among the students.
12. To conduct more number of Literary, Cultural and Academic Competitions to promote competitive spirit among the students.
13. To actualize the slogan of "Student First" in providing Academic and Administrative support and provision of facilities to the students.
14. To obtain more no. of MOU's and Linkages from external agencies and to offer Consultancy services from the college.
15. To organise more no. of Remedial Classes, supervised study hours cum consultation classes for academically poor students from rural back ground to address their needs and to increase the college pass percentage.
16. To conduct good no. of Student Seminars and Group Discussion classes by each department and to inculcate organizing skills among students.
17. To strengthen further the Women Empowerment Cell to address the needs and responsibilities of the girl students.
18. To continue the friendly and cooperative atmosphere between all the stakeholders through timely interaction.
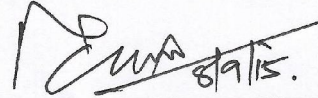
Name: P. Suryanarayana Raju

8/9/2015

Signature of the Coordinator, IQAC

Name: Dr. M. Sreenivasa Prasad

8/9/15.

Signature of the Chairperson, IQAC

PRINCIPAL
S.C.I.M. GOVT. DEGREE COLLEG.
TANUKU - 534 211, (W.G.Dt.)

ADIKAVI NANNAYA UNIVERSITY
OFFICE OF THE DEAN, ACADEMIC AFFAIRS
RAJAH RAJAH NARENDRA NAGAR
RAJAHMUNDRY – 533 269

Office of the Dean, Academic Affairs
e-mail: legalsection.aknu1@gmail.com

All Official letters, packages etc. Should be addressed to the Dean by designation and not by name

No. AA/UG Acad. Calendar/2014-15

Date.13.05.2014

CIRCULAR

Sub:- ANUR - Academic Calendar of UG Courses for the Academic Year 2014-15 - Regarding.

Ref:- Minutes of the meeting of the Committee of Principals of Affiliated Colleges (UG) held on 09-05-2014 in the E.C. Hall, Adikavi Nannaya University Campus.

-o0o-

Having considered the recommendations of the Committee, the Vice-Chancellor has approved Academic Calendar of Under Graduate Courses for the Academic year 2014-15 as enclosed .

All the Principals of Affiliated Colleges of Adikavi Nannaya University are requested to follow the Academic Calendar for the academic year 2014-15 scrupulously.

(S. LINGA REDDY)
DEPUTY REGISTRAR
Deputy Registrar
ADIKAVI NANNAYA UNIVERSITY
RAJAHMUNDRY-533 105

To
The Principals of ANUR Affiliated Colleges (UG).
Copies to:.
1. The Dean, C.D.C.
2. The Web Master, ANUR., RJY with a request to upload the academic calendar of UG Courses for the academic year 2014-15 in the ANUR Website.
3. The Development Officer & Co-Ordinator Examinations (UG), ANUR
4. The Additional Controller of Examinations (UG), ANUR
5. Supdt(Estt)
6. Supdt.(UG Examinations)
7. PA to Registrar
8. PS to VC
9. OOF.

ADIKAVI NANNAYA UNIVERSITY:: RAJAHMUNDRY
ACADEMIC CALENDAR FOR UG COURSES
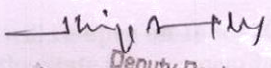FOR THE ACADEMIC YEAR 2014-15

Admission Schedule:

S.No.	Particulars	Dates
1	Commencement of Sale of Applications and Registration	12-05-2014
2	Closing of Admissions without fine	31-07-2014
3	Closing of Admissions with fine of Rs.300/- (payable to ANUR)	14-08-2014
4	Closing of Admissions with fine of Rs.1,000/- (payable to ANUR)	31-08-2014
5	Re-opening Day and Commencement of class work for II & III year	16-06-2014
6	Commencement of Class work for I year	01-07-2014
7	Bridge Course	01-07-2014 to 08-07-2014
8	Dasahra Holidays	01-10-2014 to 07-10-2014
9	Remedial Classes – I	15-12-2014 to 23-12-2014
10	Christmas Holidays	24-12-2014 to 26.12.2014
11	Pongal Holidays	10-01-2015 to 18-01-2015
12	Remedial Classes – II	02-02-2015 to 10-02-2015
13	Last date of instruction	13-02-2015 for II & III Year 28-02-2015 for I Year
14	Last date for submitting attendance particulars to the university along with condonation fee	07-03-2015
15	Practical Examinations	14-02-2015 to 28-02-2015
16	Commencement of Examinations (Theory)	12-03-2015
17	Commencement of Summer Vacation	19-04-2015 to 15-06-2015
18	Reopening day for the next academic year	16-06-2015

(*) In case of students passing Intermediate at the instant examination, the admission shall be closed within 7 days from the date of publication of results without fine.

Sessional / Half yearly / Hope Examinations to be conducted at the discretion of the College.

Examination Schedule Particulars

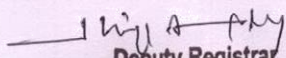|	
Practical Examinations	14-02-2015 to 28-02-2015
Commencement of Theory Examinations	12-03-2015
Publication of Results	Last week of May, 2015
Instant Examinations	First week of June, 2015
Last date of Instruction for II & III Year	13-02-2015
Last date of Instruction for I Year	28-02-2015

Deputy Registrar
ADIKAVI NANNAYA UNIVERSITY
RAJAHMUNDRY-533 105

LIST OF WORKING DAYS / HOLIDAYS FOR UG COURSES FOR THE ACADEMIC YEAR 2014-15

REOPENING: 16-06-2014

Month	2014-15	No. of Holidays	No. of Working days	Total
June, 2014	22,29 Sundays	02	13	15
July, 2014	12 Second Saturday 06,13,20,27 Sundays 29 Ramzan	06	25	31
August, 2014	09 Second Saturday 03,10,17,24,31 Sundays 15 Independence Day 17 Sri Krishnastami (Sunday) 29 Vinayaka Chaviti	08	23	31
September, 2014	13 Second Saturday 07,14,21,28 Sundays	05	25	30
October, 2014	11 Second Saturday 05,12,19,26 Sundays 02& 03 (Gandhi Jayanthi, Durgastami & Vijaya Dasami) 05-10-2014 (Bakrid) Dasahra Holidays 01-10-2014 to 07-10-2014 23-10-2014 Diwali	12	19	31
November, 2014	08 Second Saturday 02,09,16,23,30 Sundays 04-11-2014 Muharram	07	23	30
December, 2014	13 Second Saturday 07,14,21,28 Sundays Christmas Holidays 24-12-2014 to 26-12-2014	08	23	31
January, 2015	04,25 Sundays Pongal Holidays 10-01-2015 to 18-01-2015 26 Republic day	12	19	31
February, 2015	14 Second Saturday 01,08,15,22 Sundays 17 Maha Siva Ratri	06	22	28
March, 2015	14 Second Saturday 01,08,15,22,29 Sundays 05 Holi 21 Ugadi (Saturday) 28 Sri Rama Navami (Saturday)	09	22	31
April, 2015	11 Second Saturday 05,12,19 Sundays 03 Good Friday 05 Babu Jagjivan Ram Jayanthi 14 Ambedkar Jayanthi	06	18	24
	Total:	81	232	313

Summer Vacation from 25-04-2015 to 15-06-2015 and colleges will re-open on 16-06-2015.
* Regarding the dates of the festivals, the dates announced by the State Government be followed.

Deputy Registrar
ADIKAVI NANNAYA UNIVERSITY
RAJAHMUNDRY-533 105

Abstract of the feedback obtained from the Students on Curriculum – 2014-15.

1. No. of Students Participated in the process of feedback :   82

2. UG syllabi which the target group evaluated   :   B.A., B.Sc., & B.Com.

3. No. of Courses to which the target group belongs   : 07

4. No. of the items on which the feedback is extracted   : 14

5. Feedback mode:
   i.   Answer mode of feedback :

Needs Improvement	Good

6. Category of items of Feedback from majority of the Students expressed as

Needs Improvement

> i)   **Skills promotion in Laboratory Practical classes.**
>
> ii) **ICT based learning resources** (all most all the students)
>
> iii) **Timely changes in the content of the course**

7. Suggestions expressed by the students (Majority)

> 1. ICT learning resources can be increased.
> 2. C. A. Syllabus should be reduced. (B.Com. students)
> 3. Teacher - Student interaction should be further strengthened.
>
> **Need based Suggestion:**
>
> 4. Meals facility at College Canteen.

SCIM GOVT. DEGREE COLLEGE
TANUKU, W.G.DT.

"Teacher's Evaluation by Student"

Monthly Feedback of Students on the Teacher.

Abstract of the Feedback for the Academic Year 2014-15.

Sl. No	Name of the Lecturer	Designation (Lecturer in)	Percentage of the Score (average score of 20 to 100 students)								Remarks
			July 2014	August 2014	September 2014	October 2014	November 2014	December 2014	January 2015	February 2015	
1	A. Rajanikanth	English	78	79	77	77	77	79	76	81	-
2	Dr. M. Kambaiah	English	79	80	81	83	81	82	84	76	-
3	Ch. N. Rajeswari	Telugu	79	81	Transferred						
4	S. Paramesha	Telugu	81	77	74	80	73	79	78	78	-
5	R. K. Phanidhar	Maths	76	76	76	78	78	80	80	82	-
6	P.S.N.Raju	Physics	81	80	79	80	81	82	82	82	-
7	P. Krishna	Physics	79	80	78	74	81	80	83	81	-
8	Ch. Edukondalu	Physics	81	82	83	84	84	83	84	83	-
9	K. Nelson	Physics	78	78	82	76	78	80	83	82	-
10	M. Syambab	Chemistry	73	73	82	81	81	84	81	84	-

11	V. Sridhar	Chemistry	78	77	81	81	83	82	83	82	-
12	M. Malyaadri	Chemistry	80	76	83	79	80	83	82	82	-
13	J.S.Ram Prasad	Botany	78	79	81	82	83	80	80	83	-
14	D. Jyothi	Botany	80	83	82	80	80	82	77	83	-
15	M.L.Vasantha Kumari	Zoology	83	80	82	83	83	83	84	84	-
16	Dr. K. Aruna	Micro-Biology	79	81	83	83	84	82	84	82	-
17	V.K.J. Prasuna	Commerce	82	81	79	80	83	81	83	83	-
18	V Ramesh Krishna	Commerce	83	81	82	82	81	83	82	79	-
19	P.V.V. Satyanarayana	Commerce	81	81	80	82	82	82	83	83	-
20	D. Lavanya	Economics	80	77	80	81	80	81	83	82	-
21	K. Ajayi Babu	History	82	82	80	79	79	80	80	80	-
22	B.Ravi Kumar	Electronics Redeployed	81	81	81	81	82	80	81	83	-
PART-TIME (MTS)											
1	K.V. Prasada Rao	Chemistry	--	66	73	80	83	81	84	83	-
2	R.S.M. Bhoopal	Maths.	--	76	73	74	81	80	81	83	-
Contract Faculty											
1	K. Ramamadhuri	Commerce	81	81	81	83	81	81	82	83	-
2	K.Parvathi Devi	Political Science	82	81	82	83	80	83	83	83	-
3	Ch. Rama Devi	Commerce	69	78	81	78	81	76	--	--	-

Abstract of feedback obtained from the Parents – 2014-15.

1. No. of Parents Participated in the process of feedback   : 75

2. UG faculties which the target group evaluated   : III Year B.A., B.Sc., & B.Com.

3. No. of Courses to which the target group belongs   : 07

4. No. of the items on which the feedback is obtained   : 18

5. Feedback mode:

    i.   Answer mode of feedback :

SA: Strongly agree	A: Agree

N: Neutral	D: Disagree	SD: Strongly Disagree

1. Category of items of Feedback from majority of the Parents expressed as **N / D / SD**

> i)   Employability is given focus in the curriculum design
>
> ii) College website is very informative and regularly updated.

2. Opinions and suggestions for improvement expressed by the Parents (Majority)

> i)   To maintain more books on competitive examinations in the Library.
> ii) More classes on Career Building and Employment opportunities.
> iii) Tight class work scheduled without any wanderers in the campus.

Abstract of feedback from the Teachers – 2014-15.

1. No. of Teachers Participated in the process of feedback   :   20

2. No. & Names of the categories on which feedback is taken :   04

   i.   **CURRICULUM DESIGN AND DEVELOPMENT**

   ii. **TEACHING, LEARNING, EVALUATION & RESEARCH**

   iii. **INFRASTRUCTURE**

   iv. **GOVERNANCE**

3. No. of the items on which the feedback is extracted   :   06+23+10+06 = 45

4. Feedback mode:

   ii.   Answer mode of feedback :

SA: Strongly agree	A: Agree

N: Neutral	D: Disagree	SD: Strongly Disagree

5. Category of items of Feedback from majority of the Teachers expressed as **N / D /SD**

   > i)   Employability is given weightage in curriculum design and development.
   >
   > ii) The toilets are sufficient for faculty and students.
   >
   > iii) Sports infrastructure and recreation facilities are adequate.

6. Opinions and suggestions expressed by the Teachers for improvement (Majority)

   > 1.   Improvement of Toilets & facilities for Female Staff and Girl Students.
   > 2.   To obtain more number of Linkages and MOU's.
   > 3.   Development of infrastructural facilities.

Abstract of Feedback from the Supporting and Office Staff
(2014 - 15)

1. No. of Staff Participated in the process of feedback   :   12

2. No. of the items on which the feedback is obtained   :   14

3. Feedback mode:

(2013   Answer   mode of feedback :

SA: Strongly Agree	A: Agree

N: Neutral	D: Disagree	SD: Strongly Disagree

4. Category of items of Feedback from majority of the Staff expressed as **N / D / SD**

> i) **The strength of staff is sufficient as per the work load.**

5. Opinions and suggestions for improvement expressed by the Staff (Majority)

> No suggestions were made.

Abstract of feedback from Alumni
(2014-15)

1. No. of Teachers Participated in the process of feedback   : 16

2. No. of the items on which the feedback is obtained   : 18

3. Feedback mode:

   Answer mode of feedback :

SA: strongly agree	A: agree

N: neutral	D: disagree	SD: strongly disagree

4. Category of items of Feedback from majority of the Members expressed as **N / D /SD**

   > i.   Infrastructure and Laboratory facilities are good.
   > ii.   Good Canteen Facilities.
   > iii.   Good Library and Information centre is available for students and staff

5. Opinions and suggestions expressed by the Members for improvement (Majority)

   > i.   Infrastructure development has to be increased.
   > ii.   Playground facility should be developed.
   > iii.   Hostel facility for both Girls and Boys should be provided. .